

JORDAN M. CHANG

SHSU Campus Box 2507 • Huntsville, TX 77384 • (936) 294-2603 • JordanChang@shsu.edu

EDUCATION

Master of Education in Educational Leadership: Higher Education, December 2014

FLORIDA ATLANTIC UNIVERSITY, Boca Raton, FL

- Delta Epsilon Iota Academic Honor Society

Bachelor of Arts in Political Science, August 2012

FLORIDA ATLANTIC UNIVERSITY, Boca Raton, FL

- Earned a University Ambassador Medallion
- Earned a Volunteer Service Cord for completing over 400 service hours

EMPLOYMENT EXPERIENCE

Center for Diversity & Intercultural Affairs, Sam Houston State University

Huntsville, Texas

Assistant Director

September 2017 - Current

- Oversee the Embracing Our Diversity Luncheon Series in collaboration with the Office of the President and the Office of the Vice President for Student Affairs
- Serves as the primary staff person responsible for coordinating the annual International Community Welcome Dinner in conjunction with the Office of International Programs, the Department of Student Activities, and the Office of the Vice President for Student Affairs
- Provides Diversity-related trainings to student organizations, departments, offices and other entities in the Sam Houston State University community
- Supervise 2 student assistants
- Roles and responsibilities of the Multicultural Student Services Coordinator

Student Activities, Sam Houston State University

Huntsville, Texas

Multicultural Student Services Coordinator

March 2015 – August 2017

- Serves as the primary staff person responsible for coordinating the University's efforts for cultural and diversity celebrations including, but not limited to Hispanic Heritage Month, LGBT History Month, Native American Indian Heritage Month, Black History Month, Women's History Month, and Asian/Pacific Islander Heritage Month
- Provides support to the myriad of minority-focused student organizations that work directly and indirectly with the office. This includes but is not limited to advising and training student leaders, financially supporting student organizations when appropriate, and facilitating personal, professional, and leadership development opportunities for students
- Supervises the student-led Diversity Council and the SAMentors program at Sam Houston State University
- Coordinator of the annual Diversity Leadership Conference at Sam Houston State University

Office of Diversity & Multicultural Affairs, Florida Atlantic University

Boca Raton, Florida

Graduate Assistant

July 2013 – December 2014

- Assist in the development and coordination of multicultural and diversity programs and services for the university community
- Work as a liaison for student organizations to encourage attendance at cultural activities and programs on campus while serving as a referral and resource person to student organizations regarding issues of multiculturalism
- Offers support services and facilitate collective efforts and co-sponsorship of programs and services with the FAU community which promoted cross-interaction with other avenues within Student Affairs
- Oversee and coordinate the "Book Loan" Program, which involved managing databases, keeping records, and working with students & the University Bookstore

Office of Campus Life, Florida Atlantic University – Jupiter Campus

Jupiter, Florida

Intern

August 2013 – December 2014

- Assist in the daily operations and management within various areas under Campus Life including Multicultural Affairs, Student Involvement, and Center for Student Engagement & Civic Service
- Create and establish a premier Ambassador program for exemplary students at the John MacArthur Jupiter Campus of Florida Atlantic University.

New Student & Owl Family Programs, Florida Atlantic University

Boca Raton, Florida
August 2009 - August 2010

Student Assistant

- Create a marketing plan for recruiting the new Orientation & Welcome Leaders
- Hold personal interviews and assist in selecting the new Orientation & Welcome Leader team
- Plan and oversee an introductory retreat for the Orientation staff including professional staff and students
- Coordinated a semester worth of training including programming, workshops, and retreats for the Orientation staff to ensure a seamless summer
- Supervise the Orientation and Welcome Leaders
- Communicated clearly and positively with employees working within the Division of Student Affairs at Florida Atlantic University
- Assist with the execution of FAU Parent & Family Weekend 2010

UNIVERSITY COMMITTEES & ACTIVITIES

- Diversity Leadership Conference Committee (Chair) August 2017 – Current
- College of Humanities & Social Sciences Diversity & Inclusion Committee February 2017 - Current
- African Student Association (Student Organization Advisor) December 2016 – Current
- The Exceptional Men of the Talented Tenth, Inc. (Student Organization Advisor) January 2016 – Current
- Sammpalooza Committee July 2015 – Current
- SH Elite Advisory Board (Programming & Curriculum Development) June 2015 - Current
- Caribbean Students Organization (Student Organization Advisor) May 2015 – Current
- National Association for the Advancement of Colored People (Student Organization Advisor) March 2015 - Current
- Division of Student Affairs Spring 2017 Staff Development Committee (Chair) January 2017 – June 2017
- Division of Student Affairs Year Round Staff Development Committee January 2016 – June 2017

PRESENTATIONS

- Staff Development: *Diversity & Inclusion in the Workplace* September 2017
- Freshman Leadership Program – *Diversity on Campus* October 2016
- Fall 2015 Division of Student Affairs Staff Development - *Microaggression* December 2015
- Freshman Leadership Program – *Diversity on Campus* October 2015
- FAU 7th Annual Student Leadership Conference, Boca Raton FL – *NPHC Leadership* September 2014
- Kappa Alpha Psi Fraternity, Inc. Southern Province Council, Nassau, Bahamas – *Polemarch Best Practices* April 2012
- FAU 4th Annual Student Leadership Conference Presenter, Boca Raton FL – *Inspiring a Shared Vision* September 2012

Current Presentation topics: *Student Life, Diversity & Inclusion, Microaggressions, Student Involvement*

SKILLS

- Proficient in Microsoft Office Programs such as Microsoft Word, Microsoft Excel and Microsoft PowerPoint.
- Proficient in Resource Mate Program.
- Experience in being an administrator with the Noble Hour platform
- Assessment experience in CampusLabs Software
- Experience in public speaking to large audiences
- Social Media savvy